

CITY OF BETHLEHEM ENGINEERING SITE PLAN CHECKLIST		rev. 8/27/02		
		rev 7/24/06	Acceptable	Not Acceptable
PROJECT: _____ DATE: _____				Evaluated by others
PLAN REQUIREMENTS:				
CONTACT INFORMATION:				
a.) Title identifying the project				
b.) Developer's Name				
c.) Developer's Address				
d.) Developer's Telephone #				
e.) Owner's Name				
f.) Owner's Address				
g.) Owner's Telephone #				
h.) Engineer's Name				
i.) Engineer's Address				
j.) Engineer's Phone Number				
PLAN INFORMATION:				
a.) Date of plan and revisions				
b.) Scale (1"= 40') and Graphic Scale				
c.) Certification of Ownership signed by property owner				
d.) Certification of Professional Engineer, signed and sealed				
e.) Certification of Registered Surveyor, signed and sealed				
f.) Notary signature space				
g.) Planning Commission or Planning Bureau Approval Block				
h.) Lehigh Valley Planning Commission Sign-off Block				
i.) Recorder of Deeds Sign-off				
j.) Drawing index if more than two (2) sheets				
k.) North Arrow				
l.) Location Plan				
m.) Legend				
SITE INFORMATION:				
a.) City Ward and Block				
b.) County, Deed Book and Tax Reference				
c.) Existing address				
d.) Proposed addresses				
e.) Development acreage and individual lot acreages				
f.) Building restriction lines with dimensions				X
g.) Existing and proposed impervious cover areas (fee may be applied)				
h.) Current Adjoiners including addresses				
i.) Approved SALDO or Zoning Variances w/ approval dates				
j.) Zoning Classifications and all zoning data				
1.) building dimensions proposed & existing				X
2.) interior garage dimensions				X
3.) proposed use				X

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SURVEY DATA:

a.) Bearings and Distances			
b.) Benchmark			
c.) Lot lines to be abandoned - dotted line			
d.) Proposed Lot Lines			
e.) Lot Numbers			
f.) Existing and proposed monumentation			
g.) Curve data			
h.) Warrant Required?			

STREET INFORMATION:

a.) Street Name(s)			
b.) Street width			
c.) Right-of-way information including cartway and ROW width			
d.) Street dedication (Area, metes and bounds and certified closure on 8 1/2 x 11 sheet)			
e.) Sidewalk & curb (existing and proposed)			
f.) Sight Triangles			

UTILITY INFORMATION:

a.) Show all utilities (Sewer, water, gas, electric, storm, etc.)			
b.) Mains, laterals, manholes, inlets, other structures w/ size, slope & material			
c.) Plan and Profile of road grade and utilities 1"=5' vert. & 1"=50' horiz.			
d.) 10' drainage and utility easements on sides and rear of lots & note			
e.) PA One Call serial number and list of contacts			
f.) Planning Module submitted / required (tapping fee \$2527/EDU)			

GENERAL SITE INFORMATION

a.) Location and dimensions of all existing and proposed features			
b.) Flood Plain information			
c.) Driveways, parking and loading areas (including dimensions)			
d.) Contours existing and proposed (spot elev. may also be required) (min. 2' except in area > 15% use 5' within prop. & 25' beyond)			
e.) Storm water calculations and narrative			
f.) Soil Data			
g.) Erosion & Sedimentation Control plan & narrative with details			
h.) Number of proposed parking spaces and dwelling units			X
i.) For Apartments tabulate Efficiency, one or two bedroom			X
Three or more bedroom			X
j.) Show number of employees and commercial floor area			X
k.) Garbage receptacles			X

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LANDSCAPE & LIGHTING PLAN:			
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a.) Landscaping and plantings			X
b.) Location, size and species of exist. trees > 3 inches			X
c.) Location, size and species of prop. trees and shrubs			X
d.) Foundation planting (1"= 20')			X
e.) Landscape schedule & Elevation Drawings for trees & shrubs			X
f.) Lighting Plan w/ photometric information			X
g.) Lighting proposed at driveway entrances			X

Required:	yes	no	NA
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b.) Sewer extension agreement			
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c.) Easements			
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d.) As-Built Note			
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e.) Revision Note			
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f.) NPDE Note			
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g.) Engineering Permits Note			
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Note: This check list constitutes the basic plan requirements for a subdivision or land development plan and is offered as a guide only. It is not intended to be a substitute for the professional judgment of the engineer or planner. The engineer or planner is responsible for the completeness and accuracy of the plan. The engineer or planner is also responsible for the interpretation of the rules and regulations of the local government. The engineer or planner is not responsible for the interpretation of the rules and regulations of the state or federal government.

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